

MANUSCRIPT PREPARATION INSTRUCTIONS

(These instructions are prepared by IFGTM 2015 Secretariat following the guidelines issued by
Journal of Science and Technology, Vietnam Academy of Science and Technology)

1. PAPER STRUCTURE

Title

Author name(s), affiliation(s), e-mail address of corresponding author

Abstract, Keywords

1. Introduction

2. Methods/Materials and Methods/Experimental

3. Results and Discussion

4. Conclusions

Acknowledgement (optional)

References

2. PAGE FORMAT

Paper length limitation: 6 pages

Page size: A4 (21 cm x 29.7 cm)

Margins: Top: 3.5 cm, Bottom: 4.5 cm

Left: 3.42 cm, Right: 2.5 cm

Header: 1.27 cm, Footer: 3.5 cm.

Header and Footer:

First page header: Journal name **Volume** (Issue) (year) page-page

Font: Arial, 10, Italic

Alignment: Left

Example:

Journal of Science and Technology **53** (3A) (2015) 1-12

Even page header: Author name(s)

(For more than 2 authors, use the first author name with “*et al.*”)

Font: Arial, 10, Italic

Alignment: Right

Example:

Huynh Thi Cam Hong, Thammarat Koottatep

Odd page header: Paper title

(If the title is too long, just show a half with “...”)

Font: Arial, 10, Italic

Alignment: Left

Example:

Removal of linear alkyl benzene sulfonate (LAS) from grey water...

Footer: page number (outside, Times New Roman, 11)

3. DETAIL FORMAT IN EACH SECTION

3.1. Title

Font size: Times New Roman, 14, All caps, Bold

Alignment: Center

Paragraph: Before: 24 pt, After: 18 pt

Line spacing: Single.

Example:

**REMOVAL OF LINEAR ALKYL BENZENE SULFONATE (LAS)
FROM GREYWATER BY USING CONSTRUCTED WETLAND**

3.2. Author name(s)

Font: Times New Roman, 12, Bold

Alignment: Center

Paragraph: Before: 18 pt, After: 12 pt

Line spacing: Single

Indicate affiliation with a superscript number and add an asterisk (*) to the corresponding author.

Example:

Huynh Thi Cam Hong^{1,*}, Thammarat Koottatep²

3.3. Affiliation(s)

Font: Times New Roman, 11, Italic

Alignment: Center

Paragraph: Before: 18 pt, After: 12 pt

Line spacing: Single (between affiliation lines)

Use superscript number in front of each affiliation line and asterisk in front of email address.

Example:

*¹Department of Civil Engineering, College of Technology, Cantho University, Vietnam
²School of Environment, Resources and Environment, Asian Institute of Technology, Thailand*

**Email: htchong@ctu.edu.vn*

3.4. Receiving and publishing time

Font: Times New Roman, 11, Regular

Alignment: Center

Paragraph: Before: 18 pt, After: 12 pt

Line spacing: Single

Example:

Received:.....; Accepted for publication:.....

3.5. Abstract and Keywords

(1). **Heading “ABSTRACT”**

Font: Times News Roman, 11, Capitals, Bold

Alignment: Center

Paragraph: Before: 18 pt, After: 12 pt

(2). **Abstract content** (only one paragraph)

Font: Times News Roman, 11, Regular

Alignment: Justify

Paragraph: Before: 4 pt, After: 2 pt

Line spacing: Single, First line: 0.8 cm

(3). **Keywords** (only one line)

Font: Times News Roman, 11, Regular

Alignment: Justify

Paragraph: Before: 12 pt, After: 12 pt

3.6. Main sections

(1). **Sections and subsections** should be numbered.

(2). **Section heading** (Introduction, Materials and Methods, Results and Discussion, Conclusion)

Font: Times News Roman, 11, Capitals, Bold

Alignment: Center

Paragraph: Before: 18 pt, After: 12 pt

(3). **Subsection heading**

Level 1 Font: Times News Roman, 11, Bold

Alignment: Left

Paragraph: Before: 12 pt, After: 12 pt

Level 2 Font: Times News Roman, 11, Italic

Alignment: Left

Paragraph: Before: 12 pt, After: 12 pt

Example:

<p>1. INTRODUCTION</p> <p>2. MATERIALS AND METHODS</p> <p>2.1. Experimental set-up</p> <p><i>2.1.1. Reactor</i></p>
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(4). **Text format**

Font: Times News Roman, 11, Regular

Alignment: Justify

Paragraph: Before: 4 pt, After: 2 pt

Line spacing: Single, First line: 0.8 cm

(5). **Tables and Figures**

– Figures and Tables should appear in numerical order.

- Table and Figure title:
 - Position: above the table, below the figure
 - Font: Times News Roman, 10, Italic (for the word “Figure” or “Table” and the associated number), Regular (for the remaining text).
 - Alignment: Center
 - Paragraph: Before: 12 pt, After: 12 pt
 - Use a period (.) at the end of figure title.
- Table and Figure content:
 - Font: Times News Roman, 10 (may be 8 or 9 in Figure)
 - Paragraph: Before: 4 pt, After: 2 pt

Examples:

Table 1. The inhibitory activities of fermented black bean and fermented soybean against α -glucosidase from different microbial sources, %

Type of inhibitors	Source of α -glucosidase		
	<i>Bacillus licheniformis</i>	<i>Aspergillus niger</i>	<i>Aspergillus oryzae</i>
Fermented black bean	62	65	34.7
Fermented soybean	31	22.4	13
Acarbose	64.5	37.2	2

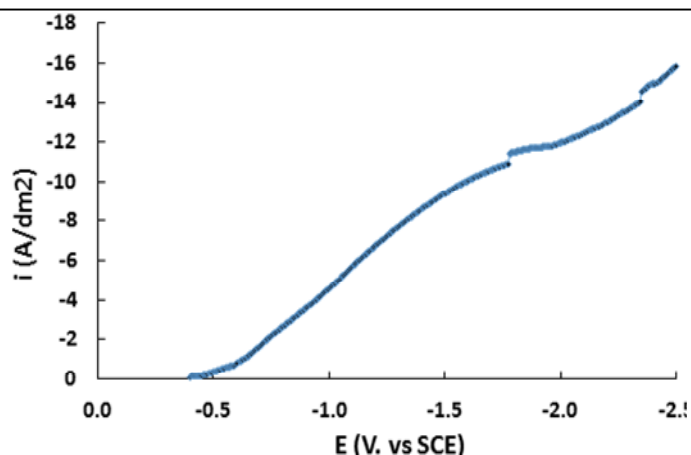


Figure 1. Cathodic polarization curve of studying solution.

3.7. Acknowledgment

Font: Times News Roman, 10, Regular (content), Bold and Italic (heading)
 Alignment: Justify
 Paragraph: Before: 12 pt, After: 12 pt
 Line spacing: Single

Example:

Acknowledgment The authors acknowledge financial support from the Ministry of Higher Education and Research of French Republic.

3.8. Reference list

- References are each numbered, ordered sequentially as they appear in the text.

Font: Times News Roman, 11

Alignment: Justify

Paragraph: Before: 4 pt, After: 2 pt

Line spacing: Single

- Journal reference style:

Author(s) – Paper title, Journal name **Volume** (Issue) (year) page-page.

Example:

1. Chandran K. and Smets B. – Estimating biomass yield coefficients for autotrophics ammonia and nitrite oxidation from batch respirograms, <i>Wat. Res.</i> 35 (13) (2001) 3153-3156.

- Book reference style (books, proceedings, ...):

Author(s) – Book title, Publisher, Publishing place, year, page(s).

Author(s) – Paper title, Proceedings of the <Conference name>, Conference place, year, page(s).

Example:

2. Tchobanoglous G., Theisen H. and Vigil S. – Integrated solid waste management: Engineering Principles and Management Issues, McGraw-Hill, New York, USA, 1993, pp.310-312.
3. Sommer S. G., Moller H. B. and Petersen S. O. – Reduction in methane and nitrous oxide emission from animal slurry through anaerobic digestion, Proceedings of the 3rd International Symposium, Maastricht, The Netherlands, 2002, pp.475-480.
4. APHA, AWWA and WEF – Standard methods for the examination of water and wastewater, 20th edition, Washington DC., USA, 1999, p.496.

4. REFERENCE CITATIONS IN TEXT

Use the citation-sequence system:

- In the text, references are cited parenthetically by number in sequential order, i.e. [1], [2], [3],... For multiple non-consecutive references, use style [1, 3, 5] and for multiple consecutive references, use style [2-5].
- In the reference list, references are numbered as they appear in the text.
- Please ensure that every reference cited in the text is also present in the reference list (and vice versa)

5. OTHER NOTICES

- Please leave a space between the numerical value and the unit symbol, for example: 20 m, 200 mg/L, 35.8 %, 50 °C.
- Abbreviations and acronyms should be spelled out in full at their first occurrence in the text.
- SI units are strongly recommended.

Please see more at the manuscript template attached to this instruction or refer to any paper published on the Journal of Science and Technology.